



MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B+Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

E-mail : mugberia_college@rediffmail.com // www.mugberiangangadharmahavidyalaya.ac.in



6.2.1.

1. Post-creation and Appointment related documents.
2. Code of Conduct/Services rules for teachers.




16.02.2024
Principal
Mugberia Gangadhar Mahavidyalaya

Government of West Bengal
Higher Education Department
C.S. Branch
Bikash Bhawan, Salt Lake, Kolkata-700091.

No: 501-Edn(CS)
11M-2/04 (Pt)

Dated, Kolkata, the 24th May, 2007

From: Shri J.N. Bhattacharyya
Officer-on-Special Duty & Ex-Officio
Joint Secretary to the Govt. of West Bengal

To : The Director of Public Instruction, West Bengal
Bikash Bhawan, Salt Lake, Kolkata-91.

Sub: Creation of teaching posts in various subjects
at the degree level in different non-Govt.
Colleges in the State.

Ref: His notesheet dated 30.04.07 and its enclosures.

In continuation to this Deptt's G.O. No. 195-Edn(CS)
dated 15.03.05 the undersigned is directed by order of the
Governor to say that the Governor has been pleased to accord
sanction to the creation of the teaching posts in various subjects
in the following non-govt. colleges under the universities as
mentioned, in the usual scale of pay and allowances w.e.f. the
date of filling up of the same but not earlier than the date of
issue of this order :

Sl. No.	Name & addresses of the Colleges	Subjects	No. of teaching posts
(1)	(2)	(3)	(4)
<u>CALCUTTA UNIVERSITY</u>			
1.	Acharya Prafulla Chandra College, P.O: New Barrackpur, Dist. North 24 Pgs. Pin - 743276.	i) Education	(i) 1 (one)
2.	Barrackpur Rastreguru Surendranath College, 85, Middle Road & 6, River Side Road, P.O: Barrackpur, Dist. North 24 Parganas Pin: 743101.	i) Film Studies ii) Psychology iii) Food & Nutrition	(i) 1 (one) (ii) 1 (one) (iii) 1 (one)

contd...p/2

Attn

Principal

Principal

Mugberla Gangadhar Mahavidyalaya

13/7/07

(1)	(2)	(3)	(4)
45.	Sudhir Ranjan Lahiri Mahavidyalaya, P.O: Majdia, Dist. Nadia, Pin : 741507.	i) English	i) 1(one)
<u>VIDYASAGAR UNIVERSITY</u>			
46.	Bajkul Milani Mahavidya- laya, P.O: Kismat Bajkul Dist. Purba Medinipur, Pin : 721653.	i) Music	i) 1(one)
47.	Belda College P.O: Belda, Dist. Paschim Medinipur Pin : 721424.	i) Sanskrit	i) 1(one)
48.	Chandrakona Vidyasagar Mahavidyalaya P.O: Chandrakona, Dist. Paschim Medinipur, Pin : 721201.	i) Bengali ii) Mathematics	i) 1(one) ii) 1(one)
49.	Ghatal Rabindra Satabarshiki Mahavidyalaya, P.O: Ghatal Dist. Paschim Medinipur, Pin : 721212.	i) Zoology	i) 1(one)
50.	Hijli College P.O: Hijli Co-operative, Dist. Paschim Medinipur, Pin : 721306.	i) History ii) Chemistry	i) 1(one) ii) 1(one)
51.	Mahisadal Girls' College, P.O: Mahisadal, Dist. Purba Medinipur, Pin : 721628.	i) Anthropology	i) 1(one)
52.	Mugberia Gangadhar Maha- vidyalaya, P.O: Bhupatinagar, Dist. Purba Medinipur, Pin : 721425.	i) Music ii) Mathematics	i) 1(one) ii) 1(one)
53.	Narajole Raj College, P.O: Narajole, Dist. Paschim Medinipur Pin : 721211.	i) Zoology	i) 1(one)

contd...p/7

Principal
Mugberia Gangadhar Mahavidyalaya

Government of West Bengal
Department of Higher Education
College Sponsored Branch
Bikash Bhavan, Salt Lake, Kolkata-700091

No. 513-Edu(CS)/4A-29/2019

Dated, Kolkata the 8th March, 2019

NOTIFICATION

The services of *the following Associate / Assistant Professor*, now serving in the college mentioned in column 2 below, is hereby transferred in the same capacity, on his / her own seeking, and placed in the college mentioned in column 3, in terms of Rule 5(6) of the West Bengal Colleges (Transfer of Employees) Rules, 2017, read with Section 18 of the West Bengal Universities and Colleges (Administration and Regulation) Act, 2017:

Name & Designation	Name and address of the college presently serving in	Name and address of the college transferred to
✓ <i>Dr. Nabakumar Ghosh,</i> Assistant Professor in Mathematics	<i>Mugberia Gangadhar</i> <i>Mahavidyalaya,</i> P.O. - Bhupatinagar, Dist. - Purba- Medinipur, PIN - 721425.	<i>Acharya Jagadish Chandra Bose</i> <i>College,</i> 1/1B, A.J.C. Bose Road, Kolkata-700020.

The Principal / Vice-Principal / Teacher-in-Charge, as the case may be, of the college as mentioned in column 3 shall issue a formal appointment letter to the transferee immediately. The resolution of the Governing Body in this regard is dispensed with. A report confirming joining of the transferee in the said college shall be sent to the Director of Public Instruction, West Bengal.

The employee so transferred shall not be required to undergo any probation and his / her services under the previous employer shall be counted on his / her transferred posts for all purpose.

The college authority as mentioned in column 2 shall issue a release order in favour of the transferee forthwith and transfer all service particulars such as Service Book, Leave Statement etc. including the balance accumulated in the Provident Fund and other financial dues, if any, to the college as mentioned in column 3 as early as possible. The resolution of the Governing Body in this regard is dispensed with.

Leave with pay for a maximum period of 5 (five) days excluding holidays, if any, shall be granted by the college authority as mentioned in column 3. Such leave shall not be debited from any other leave account for which the employee concerned is eligible.

No travelling allowance or cost of transportation will be paid to *the transferee*, since the transfer has been made on his / her own seeking.

This transfer order precludes *the transferee*, from availing the benefit of Mutual transfer. The employee concerned is requested to join in his / her new place of posting within 30 days from the date of issue of this order.

This is issued with the approval of competent authority.
All concerned are being informed.

Sd/-
Joint Secretary

Page 1 of 2

ATTESTED

Sd/-
Principal 22.02.24
Mugberia Gangadhar Mahavidyalaya

To

The Principal,

Mugberia Gangadhar Mahavidyalaya

Bhupatinagar, Purba Medinipur

Pin-721425

Date:- 10.04.2019

Sir,

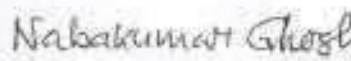
I, Dr. Nabakumar Ghosh, Assistant Professor of Mathematics, already informed you that I got General transfer from your institution, Mugberia Gangadhar Mahavidyalaya, Bhupatinagar, Purba Medinipur, West Bengal-721425 to Acharya Jagadish Chandra Bose College, 1/1B, A.J.C. Bose Road, Kolkata-700020 in terms of Rule 5(6) of the West Bengal Colleges (Transfer of employees) Rules, 2017, read with section 18 of West Bengal Universities and Colleges (Administration and Regulations) Act, 2017. As per letter no: 513-Edn (CS)/4A-29/2019, Dated: 8th March 2019, I got appointment letter (Ref. No. AJCBC/Math/WB/TRANSFER/02/19, Dated: 10.04.2019) from Acharya Jagadish Chandra Bose College, 1/1B, A.J.C. Bose Road, Kolkata-700020 for joining the post in Assistant Professor of Mathematics. I tender my resignation and appeal to you for my release order from your institution, Mugberia Gangadhar Mahavidyalaya, Bhupatinagar, Purba Medinipur, West Bengal-721425 with effect from 17.04.2019.

Please accept my letter and thank you very much for your cooperation.


Received
on 10.04.2019


10.4.19
Principal
Mugberia Gangadhar Mahavidyalaya

Yours Faithfully


Dr. NABAKUMAR GHOSH
Assistant Professor in Mathematics

ATTESTED


Principal 22.02.24
Mugberia Gangadhar Mahavidyalaya

ESTD : 1966

Phone : 033 2282 5181
Fax : 033 2282 1362



ACHARYA JAGADISH CHANDRA BOSE COLLEGE

1/1B, Acharya Jagadish Chandra Bose Road, Kolkata-700 020

www.ajcbosecollege.org • email : info@ajcbosecollege.org

NAAC
Accredited

Affiliated to University of Calcutta
Recognized by UGC (12(b) & 2(f)) & N. C. T. E.

Ref No.....

Date.....

Ref. no. AICBC/Math/WB/TRANSFER/02/19

Date: 10/04/2019

To
Dr. Nabakumar Ghosh
Mugberia Gangadhar Mahavidyalaya
P.O. - Bhupatinagar
Dist. - Purba Medinipur, PIN-721425

Sir,

I am pleased to inform you that on the basis of transfer made by the Department of Higher Education, Government of West Bengal, (Vide Letter No. 513-Edn(CS)/4A-29/2019, Dated 08/03/2019) from Mugberia Gangadhar Mahavidyalaya, you are appointed as an Assistant Professor in Mathematics in the Mathematics Department of Acharya Jagadish Chandra Bose College in the scale of pay of Rs. 15600/- 39100/- (AGP Rs. 6000/-). You will be entitled to receive allowances / benefits as admissible from time to time with effect from the date on which you join the post on substantive basis. You have to take classes in the Mathematics Dept. as well as in the Commerce Section if so advised by the College Administration.

You have to submit release order from the authority of Mugberia Gangadhar Mahavidyalaya at the time of joining in this college with all other service particulars such as Service Book, Leave statement, Accumulated balance of P.F. and other financial dues if any.

Your conditions of service you will be guided by the West Bengal College Teachers (Security of Service) Act 1977 and the rules made under in addition to the Government Orders and Rules and Statutes / Regulations / Rules/ Ordinance, etc. of the University of Calcutta. Your salary will be paid as and when it is received from the Govt. of West Bengal under pay Packet Scheme.

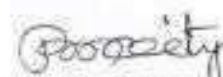
Your appointment is subject to the approval of the Governing Body of the College. This letter of appointment will be treated as cancelled if you fail to join the post by 30 days from the date of receipt of this letter.

Yours faithfully

ATTESTED

Principal and Secretary, Governing Body
A. J. C. BOSE COLLEGE
1/1B, A. J. C. Bose Road, Kol-20


Principal 22-02-19
Mugberia Gangadhar Mahavidyalaya


Dr. Purna Chandra Maity
Secretary, Governing Body

Copy forwarded to the Director of Public Instruction, West Bengal, Bikash Bhawan, Salt Lake, Kolkata-700091 for information

MUGBERIA GANGADHAR MAHAVIDYALAYA
P.O. Bhupatinagar, Dist. Purba Medinipur

RESOLUTION BY CIRCULATION OF THE GOVERNING BODY, DATED: 11.04.2019

The Principal submits the letter of Dr. Nabakumar Ghosh, Assistant Professor in the Department of Mathematics regarding resignation and General Transfer from the post of Assistant Professor in Mathematics of the college and to release him from the college on and from 17.04.2019 for joining as Assistant Professor in the Department of Mathematics in Acharya Jagadish Chandra Bose College affiliated under Calcutta University on transfer ground. The Governing Body expresses satisfaction for his service and resolved that the Govt. Order for Transfer and application of Dr. Nabakumar Ghosh, Assistant Professor in Mathematics, Mugberia Gangadhar Mahavidyalaya, be accepted and the Principal is being requested to release him and to send requisition to the College Service Commission for filling up of the said vacant post which is being created vacant on 17.04.2019 and its position on 100 point roster is being numbered 48 ranked as General Category.

Sl. No.	Name & Designation	Signature
1	Sri Ardhendu Maity, President	<i>Ardendu Maity</i> President 11.04.2019
2	Dr. Swapan Kumar Misra, Principal cum Secretary	<i>Swapan Kumar Misra</i> Principal 11.04.2019
3	Sri Brahmamoy Nanda, Donors' Nominee	<i>Brahmamoy Nanda</i> Mugberia Gangadhar Mahavidyalaya
4	Sri Ashwini Kumar Khatua, Govt. Nominee,	<i>Ashwini Kumar Khatua</i>
5	Sri Manab Parua, Govt. Nominee.	<i>Manab Parua</i>
6	Dr. Debaprasad Sahu, W.B. S.C. of Higher Education Nominee	
7	Dr. Anil De, Principal, University Nominee	
8	Dr. Krishna Basu Thakur, University Nominee	
9	Dr. Prasenjit Ghosh, Teachers' Representative	<i>Prasenjit Ghosh</i>
10	Dr. Kalipada Maity, Teachers' Representative	<i>Kalipada Maity</i>
11	Dr. Bidhan Chandra Samanta, Teachers' Representative	<i>Bidhan Chandra Samanta</i>
12	Sri Mahadev Maity, Non-teaching Representative	<i>Mahadev Maity</i>
13	Sri Sovan Pradhari, Secretary, Students' Union, Students' Representative	<i>Sovan Pradhari</i>

ATTESTED
Sovan Pradhari
Principal
22.02.2019
Mugberia Gangadhar Mahavidyalaya

GOVERNMENT OF WEST BENGAL
EDUCATION.DIRECTORATE
BIKASH BHAVAN, BIDHANNAGORE, KOLKATA - 700 091

Memo No. 2621 - UGC
4P-139-UGC/09

Dated, Kolkata, the 07/09/2015

From : The Director of Public Instruction,
West Bengal

To : The Principal/Teacher-in-Charge,
Mugberia Gangadhar Mahavidyalaya,
P.O.- Bhupatinagar, Dist.- Purba Medinipur,
pin - 721 425.

Sub. Fixation of pay in the revised pay structure w.e.f. 01.01.2006 in respect
of the TEACHERS/ LIBRARIANS/ ASSISTANT LIBRARIANS/ PHYSICAL
INSTRUCTORS including Principals of the State aided non-Govt
Colleges

With reference to the subject and the correspondence(s) made by the College Authority in
their Letter No. MGM/Fixation/207/2015-16
dated 26/08/2015 please find enclosed a Statement showing

the Fixation of Pay of TEACHERS/ LIBRARIANS/ ASSISTANT LIBRARIANS/ PHYSICAL
INSTRUCTORS including Principal of your College in the relevant revised pay structure w.e.f. 2006
in terms of G.O. Nos 133-Edn (CS) dated 29.01.1990, No 587-Edn(CS) dated 21.05.1990, No 374-
Edn(CS) dated 30.05.1995, No.183-Edn(CS) dated 30.05.1996, No.63-Edn-(CS) dated 12.01.1999,
No.72-Edn(CS) dated 17.01.1997, No.118-Edn(CS) dated 04.02.1999, No.195-Edn(CS) dated
11.02.2000, No.829-Edn (CS) dated 12.05.2000, No.677-Edn.(CS), dated 29.10.2008, No.253-
Edn(CS), dated 07.04.2009, No.533-Edn(CS), dated 28.08.2009, No.534-Edn(CS), dated
28.08.2009, read with Corrigendum No. 609-Edn(CS), dated 24.09.2009, No.625-Edn.(CS) dated
13.10.2009 and No.733-Edn (CS), dated 17.11.2009, No.920-Edn (CS), dated 31.12.2012.

The date of periodical increment of a incumbents will be governed by the provisions
as laid down in the Finance Department's Memorandum No. 2728-F, dated 7th April, 2009 in
case of leave without pay granted by the College Authority.

Necessary adjustment on account of ad-hoc payment and interim relief as the case may be,
if any, will be made against the claims admissible in terms of this pay fixation. The net amount after
such adjustment will be disbursed. If it is eventually found that payment on account of this pay
fixation has been made wrongly for any reason, what so ever in excess of the admissible amount,
such excess payment, if any, will be recovered from the future claims of the incumbent(s) concerned.

The receipt of this letter may please be acknowledged.

3044
14.09.15

for Director of Public Instruction,
West Bengal

Enclo. As above

Memo No. 2621 /1(1)

Dated, Kolkata, the 07/09/2015

Copy forwarded for information and necessary action to:

1. Pay Packet Cell, College Section/Pay Packet Section, Education Directorate, West Bengal,
Bikash Bhavan, Bidhannagore, Kolkata -700 091.
2. Dy. Regional Education Officer & Ex-Officio Joint Director of Public Instruction, West Bengal,
Jalpaiguri Division, MEENAKSHI BHAVAN, P.O. & Dist - Jalpaiguri, PIN - 735 101.

Attenu

Principal 22.2.24

Mugberia Gangadhar Mahavidyalaya

for Director of Public Instruction:
West Bengal

STATEMENT OF FIXATION OF PAY OF TEACHER(S) OF Mugberia Gangadhar Mahavidyalaya, Purba Medinipur

ix. (1184) of G.O. Nos. 133-Edu (CS) dated 29.01.1980, No. 567 Edu (CS) dated 21.05.1980, No. 374-Edu (CS) dated 30.05.1980, No. 63 Edu (CS) dated 12.01.1982, No. 72-Edu (CS) dated 17.01.1987, No. 119-Edu (CS) dated 04.02.1997, No. 195-Edu (CS) dated 11.02.2000, No. 625 Edu (CS) dated 12.06.2000, No. 877 Edu (CS) dated 29.08.2000, No. 253-Edu (CS) dated 07.04.2009, No. 533-Edu (CS) dated 28.08.2000, No. 534-Edu (CS) dated 28.08.2000, read with Compendium No. 638-Edu (CS), dated 24.08.2009, No. 675-Edu (CS) dated 13.10.2009 and No. 733-Edu (CS), dated 17.11.2009

Sl. No.	A			Length of service as on 01.01.08 in Major / Lesser (If Greater / Lesser)	ii) Existing pre-revised scale of pay		Pay Band applicable in the revised pay structure	Revised Band Pay (as per Annex Table)	Remarks
	a) Name	b) Designation	c) Date of joining		a) Basic Pay on 01.01.2006	b) Date of increment			
(1)									
B	a) Name	(2)		(3)	(4)	(5)	(6)	(7)	(8)
	b) Designation	/							
	c) Date of joining	/							
(3)									

- A. 1. a) Dr. Naba Kumar Ghosh N.A. N.A. N.A. a) ₹. 15600/- b) ₹. 39,100/- c) ₹. 6,000/-
- b) Assistant Professor in Mathematics N.A. N.A. N.A. b) ₹. 6,000/- c) ₹. 21,600/-
- c) 01/04/2015 N.A. N.A. N.A. d) 01/04/2015 e) NA f) 01/07/2016

Vice Post creation G.O. No. 501/1(125)-38n (CS), dated 24/05/2007 and Roster point no. 25

16-9-15

for Director of Public Instruction, West Bengal.

S D - m
14.07.15

Atten

[Signature]
Principal

Mugberia Gangadhar Mahavidyalaya

B/C

MUGBERIA GANGADHAR MAHAVIDYALAYA

ESTD.—1964



P. O.—Bhupatinagar □ Dist.—Purba Medinipur

S. T. D. Code— 03220 ☉ Ph. No. : 270236 Pin- 721425 (W. B.)

Ref.no.— M.G.M./B.C.W/23/2019-2020

Dated: 23/04/2019

From: The Principal

To
The Assistant Commissioner for Reservation
& Ex-Officio Assistant Secretary,
B. C. W. Department,
Govt. of West Bengal
Tamluk
Purba Medinipur

Sir,

I would like to inform you that the college has received two letters Vide No.383-Edn (CS)/4A-29/2019 dated 06.03.2019 and 513-Edn(CS)/4A-29/2019 dated 08.03.2019 from the Higher Education Department, Govt. of West Bengal to release Dr. Sidhartha Chatterjee, Assistant Professor in Political Science and Dr. Nabakumar Ghosh, Assistant Professor in Mathematics of the college on general transfer basis. The Governing Body of Mugberia Gangadhar Mahavidyalaya has released Dr. Chatterjee and Dr. Ghosh w. e. f. 05.04.2019 and 17.04.2019 on its resolution dated: 02.04.2019 and 11.04.2019.

Dr. Chatterjee and Dr. Ghosh also gave his resignation from the Post of Assistant Professor in Political Science and Mathematics w. e. f. 05.04.2019 and 17.04.2019.

Now I would like to request you to authenticate the vacancies as per 100 Point Roster as early as possible so that we may give the requisition to the College Service Commission, W.B.

A copy of the Govt. Order, Governing Body resolution, two fixation letter of the above teachers, resignation of Dr. Chatterjee and Dr. Ghosh and Zerox copy of 100 Point Roster Khata are annexed for your kind consideration.

Please do the needful.

Thanking you,

Yours faithfully,



ATTESTED

Swapan Misra
Principal 22.02.24
Mugberia Gangadhar Mahavidyalaya

Swapan Misra 23.4.19
DR. SWAPAN KUMAR MISRA

Principal
Principal

Mugberia Gangadhar Mahavidyalaya



Appendix-I Register of Appointment / Promotion (Teaching)

Name of the Office : **MUGBERIA GANGADHAR MAHAVIDYALAYA**

Name of the Department : **Higher Education**

Group of Service : **A**

Scale of Pay : **Rs. 8,000/- to Rs. 13,500/-**

Rs. 10,000/- to Rs. 15,200/-

(B) Rs. 12,000/- to Rs. 18,000/-

Name of the Post : **Asst. Lectr.**

Total No. of Sanctioned Posts : **26 + 3**

Percentage of Reservation : **30%**

(a) Scheduled Castes **3%**

(b) Scheduled Tribes **2.5%**

Date of occurrence of the vacancy	Point of roster	Whether Reserved for Scheduled Castes or Scheduled Tribes	Name of the Candidate appointed indicating Scheduled Caste or Scheduled Tribe Status	Date of appointment	If the candidate of the right community is not appointed to the reserved vacancy, reasons for not doing so	Remarks	Signature appointing
14.5.2007	25	Generally SC/ST	Dr. Naba Kumar Ghosh General Joined on 01.04.2015	01.04.2015	Regularised and carried forward from R.P. No-24 vide order No-2688-SC/ST dated 25.09.2008.	regularly created post in Mathematics, vide G.O. No-501 (1990) - POCES) dt. 14.05.2006 may 07.	Signature of Secretary, Madhya Pradesh
20.9.2007	26	General	Sri Sighartha Chatterjee General Joined on 27.03.2010	27.03.2010		Mugberia Gangadhar Mahavidyalaya vacancy on the Regulation A. Smt. Shampa Mohan Singh Mahila in Pdt. Science	Signature of Secretary, Madhya Pradesh
7.1.2008	27	General	Sri Alor Ranjan Khatau General Joined on 30.03.2010	30.03.2010		Mugberia Gangadhar Mahavidyalaya vacancy on the Regulation of Department of Hindi Culture Studies in Philosophy (Sd. 09) as a Regulation dated 17.1.08	Signature of Secretary, Madhya Pradesh
6.8.2008	28	SC/ST	Sri Sambhu Maana General	03.02.2017	R.P. No-28 has been transferred to reserved vide order No-1403-SC/ST dated 14/10/2003, dt. 20.03.2008 and carried forward to the R.P. No-	Newly created post in Sanskrit vide G.O. No-511-SC/ST dt. 10.11.2007 dt. 10/11/2007 vide G.O. No-511-SC/ST dt. 10/11/2007	Signature of Secretary, Madhya Pradesh

N. B.—Starting Point for preparing of Register of Appointment is given below:

- i) From 27.03.1990 as per 50 Point Roster.
 - ii) From 06.04.1995 as per 100 " "
- The SL No. beyond 50 point roster will continue.

Return

Signature
Principal
23-2-24

Mugberia Gangadhar Mahavidyalaya

8/c

MUGBERIA GANGADHAR MAHAVIDYALAYA

ESTD.—1964



P. O.-Bhupatinagar □ Dist.—Purba Medinipur

S. T. D. Code— 03220 ☎ Ph, No. : 270236 Pin- 721425 (W. B.)

Ref.no.— M.G.M./ CSC/ 29 /2019-2020

Dated: 25/04/2019

From : The Principal

RECEIVED

Contents Not Verified

MAY 2019

The West Bengal College
Service Commission

To
The Secretary,
The West Bengal College Service Commission,
6, Bhawani Dutta Lane, 4th Floor,
Kolkata – 700073

**Sub :- Requisition for Assistant Professor for appointment in the
Colleges.**

Sir,

I would like to send herewith the requisition form, Vacancy Statement, G.B. Resolutions & Authenticated ROA (All in 2 Sets) for appointment in the post of Assistant Professor in different subjects of the College as per advertisement dated 20.03.2018. and due to transfer rule dated 18.03.2019.

I am earnestly request to your good – self for doing the needful in this regard.

Thanking you,

Yours faithfully,

(Dr. Swapan Kumar Misra)

Principal

Mugberia Gangadhar Mahavidyalaya

Principal

Mugberia Gangadhar Mahavidyalaya

Enclosure:

1. Vacancy Statement
2. Requisition Form
3. G.B Resolution
4. Authenticated ROA

Attn
Principal
22.02.24

Mugberia Gangadhar Mahavidyalaya

**STATEMENT FOR FILLING UP VACANT SUBSTANTIVE POST(S) OF ASSISTANT PROFESSOR/LIBRARIAN
(Please use single page for all vacant posts)**

COLLEGE:

AFFILIATING UNIVERSITY:

Sl. No.	SUBJECT (Gen/Hons/PG)	TOTAL NO. OF SANCTIONED SUBSTANTIVE POST (S)	NO. OF EXISTING TEACHER (S)/ LIBRARIAN IN THE SUBSTANTIVE POSTS (D)	NO. OF ADMISSIBLE VACANT SUBSTANTIVE POST (S)	POSTING OF VACANT POST AS PER ROA	CATEGORY/ NATURE OF VACANT POST AS PER ROA	REMARKS
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
1	BENGALI	4	3	1	43	ST(EC)	Resignation
2	ENGLISH	2	1	1	46	GENERAL	Resignation
3	HISTORY	3	3	0	NA	NA	NA
4	POL. SCIENCE	4	2	2	10, 47	ST, SC	Resignation, General Transfer
5	PHILOSOPHY	2	2	0	NA	NA	NA
6	SANSKRIT	2	2	0	NA	NA	NA
7	ECONOMICS	2	0	2	32, 34	SC, SC	Resignation & Retirement
8	GEOGRAPHY	2	2	0	NA	NA	NA
9	EDUCATION	1	1	0	NA	NA	NA
10	PHYSICAL EDUCATION	1	0	1	42	GEN(PWD)	Resignation
11	MUSIC	2	1	1	24	ST	New Post
12	PHYSICS	1	0	1	45	OBC- A(EC)	Resignation
13	CHEMISTRY	2	2	0	NA	NA	NA
14	MATHEMATICS	2	1	1	48	GENERAL	General Transfer
15	BOTANY	1	1	0	NA	NA	NA
16	ZOOLOGY	1	1	0	NA	NA	NA
17	PHYSIOLOGY	0	0	0	NA	NA	NA
18	NUTRITION	1	1	0	NA	NA	NA
19	ACCOUNTANCY	2	2	0	NA	NA	NA
20	LIBRARY	2	2	0	NA	NA	NA
	TOTAL	37	27	10			

DECLARATION

1. Data/information furnished above is correct and true to the college records.
2. The college authority has decided to fill up the vacant posts through WBCSC after authentication by the BCW and /Social Welfare Department, as required.
3. The College Authority will remain responsible for any discrepancy or wrong information or misrepresentation of information.

Signature of the Principal/TIC/President of the Governing Body /Administrator
with date and seal

Principal
Mugberia Gangadhar Mahavidyalaya

Principal
Mugberia Gangadhar Mahavidyalaya

THE WEST BENGAL COLLEGE SERVICE COMMISSION

REQUISITION FORM TO BE USED BY COLLEGES FOR INTIMATING VACANCIES FOR THE POST OF
ASSISTANT PROFESSOR (General Degree Colleges)
(To be submitted separately for each vacancy)

1. a) Name of the College		MUGBERIA GANGADHAR MAHAVIDYALAYA	
b) Address with PIN CODE and Contact No.		VILL-P.O. BHLIPATNAGAR, DIST. - PURBA MEDINIPUR, PIN.- 721425 MOBILE-9002275816 / LAND LINE - 03220 - 279 236	
c) Name of the Principal/TIC with Contact No.		DR. SWAPAN KUMAR MISRA MOBILE- 9002275816	
d) Affiliating University		VIDYASAGAR UNIVERSITY.	
2. a) Name of the Post		Assistant Professor	
b) Name of the subject		MATHEMATICS	
c) Teaching being imparted in the subject at General/Honors/PG level		HONS, GENERAL & PG	
3. a) Total Number of Sanctioned substantive Posts in the Subject		02	
b) No. of Existing Teacher(s) in the substantive Post		01	
c) No. of admissible substantive vacant Post(s)		01	
d) No. of Government approved PTT/CWTT in the subject		i) PTT	00
		ii) CWTT	00
e) No. of Students in the Subject		i) General Course	45
		ii) Honors Course	94
		iii) PG Course	59
f) No. of Total classes in the routine in the subject (per week)		i) General Course	18
		ii) Honors Course	57
		iii) PG Course	56
4. a) Foster Position of Vacancy		48	
b) Category (Gen/SC/ST/OBC A/ OBC B/PWD)		GENERAL	
5. a) Reason for creation of vacancy (Retirement/Resignation/Death/Dismissal/New Post)		Vacancy due to general transfer of Dr. Nabakumar Ghosh on 16.04.2019	
b) Date from which the vacancy occurred		17.04.2019	
c) Post creation G.O. No. of the vacant post		NA	
d) Name of the previous incumbent (if the post is not newly created)		Dr. Naba Kumar Ghosh	

Signature of the Principal/Teacher-in-charge/President of the Governing Body/Administrator
with date and seal

Swapan Kumar Misra
Principal
Mugberia Gangadhar Mahavidyalaya

- Enclosures: 1. Copy of RDA duly authenticated by B.C.W. and Social Welfare Department, as required
2. Copy of relevant G.B. resolution for admissible vacant posts
3. Copy of post creation G.O. of the vacant post

2

Swapan Kumar Misra
Principal
Mugberia Gangadhar Mahavidyalaya
29.02.24



THE WEST-BENGAL COLLEGE SERVICE COMMISSION

PURTA BHAVAN (3RD FLOOR), DF BLOCK, SECTOR – I, SALT LAKE, KOLKATA – 700 091
PHONE: Secretary – 033-2334-6675, Controller of Examinations-033-2337-4401
Office - 033- 2337-2920

Ref. No. - 1251 - CSC / VU / (EMP.) - 09 / 17

Date: 30/9/19

The Principal/ Teacher- in-charge/ Administrator
Mugberia Gangadhar mahavidyalaya
P.O. Bhupatinagar, East Medinipur, West
Bengal 721425

Subject: Recommendation for the Post of Assistant Professor

Subject	UR	SC	ST	OBC-A	OBC-B	PWD
Mathematics	✓					

Dear Sir/Madam,

I am directed to communicate that the commission in its meeting dated 23/09/2019 has recommended **MANORANJAN DE** (Registration No. 10034174) son/ daughter of **BHOLANATH DE** duly empanelled against Advertisement No. 1/2018 in terms of section 7 of The West Bengal College Service Commission Act, 2012 for appointment to the substantive post of **Assistant Professor** in your college against the Vacancy with R. P. No. 48. The basic eligibility details of the recommended candidate is enclosed herewith. You are requested to appoint the said candidate to the said post in your college within a period of one month from the date of receipt of the letter.

The appointment will be guided in accordance with the College Teacher (Security of Service) Rules, 1977, read with The West Bengal Universities and Colleges (Administration and Regulation) Act, 2017.

The copies of the appointment letter and the joining report of the candidate may please be forwarded to the Commission within one month for information and record.

Yours faithfully

N. Halder
Secretary/Controller of Examinations
The West Bengal College Service Commission

N.B. All original documents in support of eligibility of the candidate may please be verified & checked at the time of giving appointment.

No. - CSC / VU / (EMP.) - 09 / 17

Date:

Copy forwarded to:

1. **MANORANJAN DE**
S/O - **BHOLANATH DE**
VILL-P.O. - KERUR, P.S. - SABANG, DIST. - PASCHIM MEDINIPUR
KHARAGPUR WEST BENGAL 721155
2. The Director of Public Instruction, Education Directorate, Higher Education Department, Government of West Bengal, Bkash Bhavan, Salt Lake, Kolkata - 700 091 for information and necessary action.

Attorn
22-02-24
Principal
Mugberia Gangadhar Mahavidyalaya

Secretary/Controller of Examinations



THE WEST BENGAL COLLEGE SERVICE COMMISSION

PURTA BHAVAN (3RD FLOOR), DF BLOCK, SECTOR - I, SALT LAKE, KOLKATA - 700 091

RELEVANT INFORMATION OF THE RECOMMENDED CANDIDATE (Advt. No. 1/2018)

1. NAME OF THE CANDIDATE	MANORANJAN DE
2. FATHER'S NAME	BHOLANATH DE
3. POSTAL ADDRESS	S/O - BHOLANATH DE VILL+P.O. - KERUR, P.S. - SABANG, DIST. - PASCHIM MEDINIPUR KHARAGPUR WEST BENGAL 721155
4. RESIDENTIAL ADDRESS	S/O - BHOLANATH DE VILL+P.O. - KERUR, P.S. - SABANG, DIST. - PASCHIM MEDINIPUR KHARAGPUR WEST BENGAL 721155
5. CONTACT NOS.	8016155728
E. Mail	MANORANJANDE.1987@GMAIL.COM

6. CASTE/CATEGORY					
UR	SC	ST	OBC-A	OBC-B	PWD
<input checked="" type="checkbox"/>					

7. DATE OF BIRTH
14/01/1987

8. MASTER'S DEGREE DETAILS		
Subject	% of Marks obtained	University /Institute
APPLIED MATHEMATICS	72.83	VIDYASAGAR UNIVERSITY

9. NET / SET			
Yes	No	Qualifying year	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2010	

10. Ph.D.	Yes	No	M.Phil.	Yes	No
	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>
	2017				
	VIDYASAGAR UNIVERSITY				

11. EXPERIENCE (IN YEARS)			
FTT	GOVT. APPROVED PTT	GOVT. APPROVED CWTT	OTHERS
—	—	—	—

12. In - service Teacher's Details		
DATE OF JOINING	SERVICE PERIOD	COLLEGE / INSTITUTION
—	—	—

Atanu
Barua
Principal 22.02.24
Mugbera Gangadhar Mahavidyalaya

M. Halder
Secretary/Controller of Examination
Control of Examinations
The West Bengal College Service Commission



THE WEST BENGAL COLLEGE SERVICE COMMISSION

PURTA BHAVAN (3RD FLOOR), DF BLOCK, SECTOR - I, SALT LAKE, KOLKATA - 700 091
PHONE: Secretary - 033-2334-6675, Controller of Examinations-033-2337-4401
Office - 033- 2337-2920

Ref. No. - 1251 : CSC / VU / (EMP.) - 09 / 17

Date: 30/9/19

To
The Principal/ Teacher-in-charge/ Administrator:
Mugberia Gangadhar mahavidyalaya
P.O. Bhupatinagar, East Medinipur, West
Bengal 721425

Subject: Recommendation for the Post of Assistant Professor

Subject
Mathematics

UR	SC	ST	OBC-A	OBC-B	PN
✓					

Dear Sir/Madam,

I am directed to communicate that the commission in its meeting dated 23/09/2019 has recommended MANORANJA (Registration No. 10034174) son/ daughter of BHOLANATH DE duly empanelled against Advertisement No. 1/2018 in tern section 7 of The West Bengal College Service Commission Act, 2012 for appointment to the substantive post of Assistant Prof in your college against the Vacancy with R. P. No. 48. The basic eligibility details of the recommended candidate is enc herewith. You are requested to appoint the said candidate to the said post in your college within a period of one month from date of receipt of the letter.

The appointment will be guided in accordance with the College Teacher (Security of Service) Rules, 1977, read with The West B Universities and Colleges (Administration and Regulation) Act, 2017.

The copies of the appointment letter and the joining report of the candidate may please be forwarded to the Commission within month for information and record.

Yours faithfully

Secretary/Controller of Examinations

N.B. All original documents in support of eligibility of the candidate may please be verified & checked at the time of g appointment.

1251/1(2)

No. - CSC / VU / (EMP.) - 09 / 17

Date: 30/9/19

Copy forwarded to:

- ✓ MANDRANJAN DE
S/O - BHOLANATH DE
VILL+P.O. - KERUR, P.S. - SABANG, DIST. - PASCHIM MEDINIPUR
KHARAGPUR WEST BENGAL 721155

Mugberia Gangadhar Mahavidyalaya

- 2 The Director of Public Instruction, Education Directorate, Higher Education Department, Government of West Ben Bikesh Bhavan, Salt-Lake, Kolkata - 700 091 for information, and necessary action.

Verified
Signature
1/11/2019
Principal
Mugberia Gangadhar Mahavidyalaya

Attested
M. Haldar
01.11.19
Block Development Officer
Bhagwanpur-II Dev. Block
Cooperated by
&

Attend
Signature
Principal 22/2/24
M. Haldar
Secretary/Controller of Examinations



1
Mugberia Gangadhar Mahavidyalaya
MEETING RESOLUTION BOOK

OF GOVERNING BODY

NAME OF MEMBERS PRESENT

Meeting No. 62

Place M.G.M.

Date 17.10.2019

Time 2 P.M.

Members Present

1. ~~Arundhati~~
2. ~~Koushik Dasgupta~~
3. Anant Kr. De Majhi
4. Arun Kumar Khata
5. ~~Brahmananda~~
6. M. M. Kumar Panna
7. Mahadev Maity
8. Anilham Chandra Samanta
9. ~~Sudhanu Kumar Mishra~~
10. ~~Kaliprasanna~~

Sri Ardhendu Maity, President of the Governing Body, Mugberia Gangadhar Mahavidyalaya Preside over the Meeting.

1. The minutes of the last meeting of the G.B. dated 18.09.2019 including its resolutions were read out by the President discussed by the members and were confirmed by the President of the meeting.

2. In accordance with the recommendation of West Bengal College Service Commission, vide no. 1251-CSC/VU(EMP)-09/17, dated 30.09.2019, it is resolved that Dr. Manoranjan De be appointed as Assistant Professor in the Department of Mathematics of the college, Roster Point-48, Unreserved category, in the scale of Pay of Rs.

22.10.2019

Principal

Mugberia Gangadhar Mahavidyalaya

Rs. 15600 - 39,100/- and academic Grade Pay of Rs. 6000/- (Total Basic Pay Rs. 21,600/-) with usual allowances on substantive basis. Further resolved that other conditions of service is guided by the West Bengal College service Teachers (Security of Service) rules, 1977 and rules there under in addition to the Govt. orders and rules and statutes, Regulations / Ordinance / Act / Rules of Vidyasagar University. Dr. De be requested to join the Post by 30th November, 2019.

The meeting ended with vote of Thanks to the chair.

S. M. 27-2-24
Principal
Mugheria Gangadhar Mahavidyalaya



MUGBERIA GANGADHAR MAHAVIDYALAYA

ESTD.—1964

P. O.—BHUPATINAGAR ☉ Dist.—PURBA MEDINIPUR

S. T. D. Code—03220 ☎ Ph. No.—270236, Pin.—721425 (W. B.)

Ref. No.—M. G. M. / RPPH / 241 / 2019-20

Dated, 18.10.2019

From : The Principal / Secretary,

To
Dr. Manoranjan De,
S/O- Bholanath De,
Vill. + P.O.- Kerur,,
P.S- Sabang,
Dist.- Paschim Medinipur,
Kharagpur West Bengal 721 155

Sir,

I am directed by the Governing Body meeting (Resolution by Circulation) dated: 17/10/2019 to say that on the recommendation of the West Bengal College Service Commission Vide No.1251-CSC/VU/(EMP.)—09/17, dated 30.09.2019, you are appointed as Assistant Professor in the Department of Mathematics, Roster Point- 48, Unreserved Category, of Mugberia Gangadhar Mahavidyalaya in the scale of pay of Rs.15,600 – 39,100/- and Academic Grade Pay Rs.6,000/- (Total Basic Pay Rs.21,600/-) with usual allowances on substantive basis.

Regarding probation confirmation and other conditions of service is guided by the West Bengal College Teachers (Security of Service) rules, 1977 and rules there under in addition to the Govt. orders and rules and Statutes / Regulations / Ordinance / Act / Rules of the Vidyasagar University.

This letter of appointment will be treated as cancelled if you fail to join the post by 30th November, 2019.

Yours faithfully,




(Dr. SWAPAN KUMAR MISRA)
Principal
Mugberia Gangadhar Mahavidyalaya

Copy to:-

- 1) Library
- 2) Accountant
- 3) Cashier


Principal 22.2.24
Mugberia Gangadhar Mahavidyalaya

REPORT OF JOINING TO THE POST OF ASSISTANT PROFESSOR IN THE DEPARTMENT OF MATHEMATICS OF THE COLLEGE

To
The Principal,
Mugberia Gangadhar Mahavidyalaya,
Vill + P.O.-Bhupatinagar,
Dist. Purba Medinipur
PIN- 721425
West Bengal

Dear Sir,

With reference to your letter, vide Memo No. MGM/ Appt./ 241/2019-2020,
Dated: 18/10/2019, I submit to your good self to inform you that I have joined your
college to the post of Assistant Professor in the Department of Mathematics in the
forenoon of 01/11/2019.

With kind regards,

Yours faithfully,

Manoranjan De
DR. MANORANJAN DE

Date: 01/11/2019

*Received and
allowed to join today
on 01-11-2019 at 10:30 am
to the above post*

Samir
Principal
Mugberia Gangadhar Mahavidyalaya
1-11-2019

Atten
Samir
Principal
Mugberia Gangadhar Mahavidyalaya
22/2/24



Mugheria Gangadhar Mahavidyalaya
MEETING RESOLUTION BOOK
OF GOVERNING BODY

NAME OF MEMBERS PRESENT

Meeting No. 7

Date 9.11.2019

Place ... D.D.M. ...

Time ... 11.30 ...

Members Present

1. Anand
2. K. S. Ban. D. ...
3. Brahemamoy ...
4. Arvini Kumar Khata
5. Anil K. D. 9/11/19
6. M. M. Kumar Parua
7. Richan Chandra Samanta
8. Mahadev Maity
9. Swapan Kumar ...
10. Kalipada ...

Sri Ardhendu Maity, President of the Governing Body, Mugheria Gangadhar Mahavidyalaya Preside over the meeting.

1. The minutes of the last meeting of the G.B. dated 17.10.2019 including its resolutions were read out by the Principal discussed by the members and were confirmed by the President of the meeting.
2. with consultation of Finance Committee Principal Placed the annual Budget of the College for the financial year 2019-2020. The members of the house discuss it, interpret it for and against and approve unanimously.

3.

Attn

Signature

Principal 22-2-24
Mugheria Gangadhar Mahavidyalaya



Mugberia Gangadhar Mahavidyalaya

MEETING RESOLUTION BOOK

OF GOVERNING BODY

NAME OF MEMBERS PRESENT

Meeting No.

Place

Date

Time

5. On the recommendation of West Bengal College Service Commission & vide Governing Body resolutions dated 18.07.2019, 13.08.2019, 19.09.2019, 24.09.2019 and 17.10.2019 the Principal issued appointment letter to the following for joining to the post of Assistant Professor of the College:

The joined the following posts as per following date and time. The Governing Body resolves that the following persons joining their respective posts be approved.

Sl. No.	Name	Subject	Date of Joining	Time
1.	Sri Pitam Katham	Music	29.07.19	10.30 am
2.	Dr. Biswajit Garai	Physical Education	14.08.19	10.30 am
3.	Sri Chandan Nara	Political Science	20.09.19	10.00 am
4.	Smt. Taniya Neogi	English	26.09.19	11.00 am
✓ 5.	Dr. Manoranjan De	Mathematics	01.11.2019	10.30 am

6. Principal places the report of the Selection Committee before the G.B for their approval of a panel of one candidate which has been prepared on the basis of attendance, experience, character, seniority and interview performance, against the post of Cashier. Principal also said this post is to be filled up by promotion of an employee belonging to the category of lower division clerk as per G.O.

Merit Panel:- Sri Sougata Bera.

After considering the report of the Selection

Attenu

22.2.24
Principal

Mugberia Gangadhar Mahavidyalaya

GOVERNMENT OF WEST BENGAL
EDUCATION DIRECTORATE
BIKASH BHAVAN, BIDHANNAGORE, KOLKATA - 700 091

Memo No. 335 UGC
4P-139-UGC-09 (Pt. I)

Dated, Kolkata, the..02/03/2020

From : The Director of Public Instruction,
West Bengal

To : The Principal,
Mugberia Gangadhar Mahavidyalaya,
P.O-Bhupatinagar, Dist, Purba Medinipur,
PIN - 721425.

Sub : Fixation of pay in the revised pay structure w.e.f. 01.01.2006 in respect of
the ~~TEACHERS/LIBRARIANS/ASSISTANT LIBRARIANS/PHYSICAL~~
~~INSTRUCTORS~~ including Principals of the State aided non-Govt. College.

With reference to the subject and the correspondence(s) made by the College Authority in their Letter No. MGM/Fix TS-5/247/2019-2020 dated 14/11/2019 please find enclosed a Statement showing the Fixation of pay of ~~TEACHERS / LIBRARIANS / ASSISTANT LIBRARIANS / PHYSICAL INSTRUCTORS~~ including Principals of the College in the relevant revised pay structure w.e.f. 2006 in terms of G.O. Nos 133-Edn (CS) dated 29.01.1990, No.587-Edn(CS) dated 21.05.1990, No.374-Edn(CS) dated 30.05.1995, No.183-Edn(CS) dated 30.05.1996, No. 183-Edn(CS) dated 12.01.1999, No.72-Edn(CS) dated 17.01.1997, No.118-Edn(CS) dated 04.02.1999, No.195-Edn(CS) dated 11.02.2000, No.629-Edn (CS) dated 12.05.2000, No.677-Edn.(CS), dated 29.10.2008, No.253-Edn.(CS), dated 07.04.2009, No.533-Edn(CS), dated 28.08.2009, No.534-Edn(CS), dated 28.08.2009, read with Corrigendum No. 6 Edn(CS), dated 24.09.2009, No.625-Edn.(CS) dated 13.10.2009 and No.733-Edn (CS), dated 17.11.2009, No. 9 Edn (CS), dated 31.12.2012, No. 558-Edn.(CS) dated 14.06.2013, G.O. No. 892-Edn(U) dated 04.11.2011s, , No. 8 Edn(U) dated 08.11.2016.

The date of periodical increment of a incumbents will be governed by the provisions as laid down in the Finance Department's Memorandum No. 2728-F, dated 7th April, 2009 in case of leave without pay granted by the College Authority.

Necessary adjustment on account of ad-hoc payment and interim relief as the case may be, if any, will be made against the claims admissible in terms of this pay fixation. The net amount after such adjustment will be disbursed. If it is eventually found that payment on account of this pay fixation has been made wrongly for any reason what so ever in excess of the admissible amount, such excess payment, if any, will be recovered from the future claims of the incumbent(s) concerned.

The receipt of this letter may kindly be acknowledged.

S. Datta
02.03.20

Encl: As Stated above

[Signature]
11.03.2020
for Director of Public Instruction, West Bengal

Memo No.: 335 /1(1)-UGC

Dated, Kolkata, the 02/03/2020

Copy forwarded for information and necessary action to:

1. Jt. D.P.I., Pay Packet Section, Education Directorate, West Bengal, Bikash Bhavan, Bidhannagore, Kolkata - 700 091
2. Dy. Regional Education Officer & Ex-Officio Joint Director of Public Instruction, West Bengal, Jalpaiguri Division, MEENAKSHI BHAVAN, P.O. & Dist - Jalpaiguri, PIN - 735 101.

Attenu
Smita
22/2/24
Principal

Mugberia Gangadhar Mahavidyalaya

for Director of Public Instruction, West Bengal

(3)

(I)	(P)	(Q)	(R)	(S)	(T)	(U)
4	a) Tariya Hoogi b) Assistant Prof. in English c) 25/09/2019 d) M.Phil - 11/01/2018 Vice Science Roy resigned on 03/11/2017 and RP No - 45	NA	Rs. 650 x 2 = Rs. 1300/- (For M. Phil at Entry level)	NA	a) Rs. 15600-39100/- b) Rs. 18850/- c) Rs. 6000/- d) Rs. 22930/- e) 26/09/2019	a) NA b) 01/07/2020 and 01/07 of every year. c) NA
5	a) Dr. Manoranjan De b) Assistant Prof. in Mathematics c) 20/09/2019 - 01-11-2019 d) Ph.D. - 23/03/2017 Vice-Dr. Nabakumar Ghosh transferred and resigned on 17/04/2019 and RP No - 48	NA	Rs. 650 x 5 = Rs. 3250/- (For Ph. D at Entry level)	NA	a) Rs. 15600-39100/- b) Rs. 18850/- c) Rs. 6000/- d) Rs. 24850/- e) 20/09/2019 01-11-2019	a) NA b) 01/07/2020 and 01/07 of every year. c) NA

for director of Public Instruction, West Bengal.

Athen

22.2.24

Principal

Mugheria Gangadhar Mahavidyalaya

30/11/19
06.03.20

MUGBERIA GANGADHAR MAHAVIDYALAYA

Lalait Janka Rd, Bhupatinagar, Bhupatinagar, Midnapore (East), West Bengal, 721453

Memo No. 20200518369160

Schedule IV

Date 17/05/2020

Initial Pay Fixation and Subsequent Pay Revision Order

1. Personal Details:-

Name of the Employee (HRMS Id)	DR MANORANJAN DE (G2018000521)	Designation	Assistant Professor in Mathematics
Cadre & Group	Cadre : Teaching Staff (UGC Scales) Group : A	Status (Substantive / Officiating)	Substantive

2. Pay Details as on the Date of Conversion of ROPA: 01/11/2019

Existing Pay Band and Grade Pay :	Existing Pay Band	Existing Grade Pay	
(a) in substantive post	MUGO(15600-38100)	6000	
(b) in-officiating / temporary post			
Basic Pay (Band Pay + Grade Pay) in the existing pay structure as on January 1, 2016 or any other the date of option	Basic Pay	Band Pay	Grade Pay
	21600	15600	6000

3. Fixation of initial pay:-

a) Date of initial pay fixation	01/11/2019
b) Amount arrived at by multiplying basic pay at Sl. No. 2 above by 2.57	55512
c) Rounded off to next rupee	55512
d) Applicable Level in the Pay Matrix corresponding to the Pay Band and Grade	10(57700-182400)
e) Revised basic as on the date of initial pay fixation	57700

Attn:
 Principal 22-2-24
 Mugberia Gangadhar Mahavidyalaya

4. Subsequent Fixation of pay up to 01/01/2020 :-

Events of Fixation like Normal increment/ Promotional increment/Change of Level due to Promotion/ Change of Level due to up gradation	Date	Pay Level in the pay matrix	Revised Basic Pay
	01/11/2019	10(57700-182400)	59400
	01/11/2019	10(57700-182400)	61200
	01/11/2019	10(57700-182400)	63000
	01/11/2019	10(57700-182400)	64800
	01/11/2019	10(57700-182400)	66600

5. Revised Basic Pay (as on 01/01/2020) : 66800
 6. Date of Next Increment after 1/1/2020 : 01/07/2020

MUGBERIA GANGADHAR MAHAVIDYALAYA

PRINCIPAL

Atkern
Srinivas
 Principal 22.2.24
 Mugberia Gangadhar Mahavidyalaya

19
12
312
100
700



Mugberia Gangadhar Mahavidyalaya

MEETING RESOLUTION BOOK

OF GOVERNING BODY

NAME OF MEMBERS PRESENT

Meeting No.

Date 24.12.2021

Place

Time 2.30

Members Present

1. Surpan Kumar Mishra
2. Kailash Chandra Samanta
3. Prabhakar Nanda
4. Deba Prasad Sahu
5. Prasanta Kumar
6. Kalipada Khatua
7. Aswini Kumar Khatua
8. Rajdhan Chandra Samanta
9. Shubham Taha

In absence of regular President → Principal proposes the name of Sri Aswini Kumar Khatua to preside over the meeting and all members support the proposal.

The meeting starts with, Sri Aswini Kumar Khatua in the chair.

The business of the meeting commences with observation of one minute silence on the sad demise of Sri Chintan Nanda, ex-G.B. Member of the College on 28.09.21

To pay homage to the departed souls, the G.B. remembers the contribution to the college at large particularly at the time of foundation of the college and express the deep regret to his families and wishes his soul's rest in heavenly abode.

1. The minutes of the last meeting of the G.B. dated 05.03.2021 including its resolutions were read out by the members and were confirmed by the President of the meeting.

Principal

22.12.21
Principal

15. The Governing Body approves the New IGAC Committee with the following members for the Period 2020-2021 with effect from 04.01.2021.

1. Dr. Swapan Kumar Misra, Principal
2. Dr. Brajanjit Ghosh, Dept. of History, Co-ordinator IGAC
3. Prof. Brahmaiah Nanda, Stakeholder & G.B. member
4. Sri Mathuramath Tripathy, Secretary, Alumni
5. Sri Arwini Kumar Khattua, Purta Karmadhikya K.G.B. member
6. Smt. Kajal Barman, Savapati, Bhagwanpur II
7. Dr. Bidhan Chandra Samanta, HOD, Chemistry & G.B. member
8. Dr. Kalipada Maity, HOD, Mathematics & NAAC Coordinator
9. Dr. Apurba Giri, HOD, Nutrition
10. Dr. Debashish Roy, HOD, Physical Education
11. Sri Swapan Kumar Sasmal, Librarian
12. Dr. Amit De, University Nominee
13. Smt. Irani Banerjee Chatterjee, HOD, Geography
14. Smt. Tanviya Neogi, Faculty in English
15. Sri Sougata Bera, Cashier
16. G.S. Students' Union

16. It is resolved that Dr. Alak Ranjan Khattua, Assistant Professor of Philosophy appointed as Controller of Examination of the College. Governing Body requests Dr. Khattua to perform all the duties as per rules and regulations.

17. In view of the satisfactory overall performance of Dr. Manoranjan De, Assistant Professor of Mathematics who joined this Institution on 01.11.2019, It is resolved that the service of Dr. De be confirmed with effect from 1.11.2019 in this Institution. Governing Body also resolved the P.F. Arc will be maintained with effect from 01.11.2019 as per G.O.

(Signature)

Principal 22.2.24



MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B+Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

E-mail : mugberia_college@rediffmail.com // www.mugberiangangadharmahavidyalaya.ac.in

CODE OF CONDUCT FOR TEACHERS' /LIBRARIANS'

Being the teachers at a state aided college in West Bengal, the teachers at this college shall follow the code of conduct laid down in West Bengal Universities and Colleges (Administration and Regulation Act) of 2017 /West Bengal Teachers (Service & Security) Act 1975 and thereby accordingly he/she shall have to abide by the following rules.

- Any neglect of duty regarding teaching and other assignment in case of teachers and any performance expected out of a non-teaching staff member mentioned in service act or rule shall be taken as violation of code of conduct and would be responsible for disciplinary action.
- A teacher shall perform all his/her academic duties and work related to examinations as assigned. No remuneration shall be payable to the teachers for internal assessment / home examinations conducted by the college.
- It is forbidden for a teacher to discriminate against a student based on politics, or because of race, caste, religion, language, sex, or any other arbitrary or personal reason. Moreover, it is forbidden to incite students or teachers to take offence at other educators, coworkers, non-teaching staff, the administration, or the governing body.
- A teacher shall have freedom of thought and expression. He shall not misuse the facilities or forum of the College.
- No teaching and non-teaching staff shall abstain from his/her duty without the prior approval of the principal. In all emergency cases teachers of non-teaching staff shall have to report to the principal on or before the leave taken.



Soni/SS02
22.02.2024

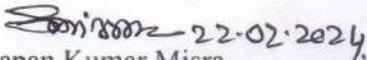
Principal
Mugberia Gangadhar Mahavidyalaya

- The dignity of attendance register should be maintained strictly by the teachers. Teachers are responsible for any violation in this regard. They should sign the register at the beginning of college hours and departure sign should be made according to the clock of the college.
- Tempering official records are strictly prohibited, if someone found guilty of doing this, he/she may have to appear before disciplinary action committee.
- A teacher shall not refuse to carry out the academic and administrative decision taken by the Principal/Governing body/IQAC.
- Teaching and non-teaching staff should sign the attendance register latest by 12.00 noon. Relaxation in this regard is subject to the approval of the principal.
- A teacher shall not make use of resources or facilities of the Department/College for commercial, political, or religious purposes.
- A teacher shall not be partial in assessment of a student or deliberately overmark, undermark or victimize a student on any grounds.
- A teacher shall not indulge in, directly or indirectly, any malpractice or unfair means in teaching or examination/ administration.
- Teachers should restrain themselves from unauthorized /unverified comment in any social media group that includes students and teachers. Such an act may disrepute or misinterpret the dignity of the college.
- The teacher may not engage in an inappropriate relationship with a student as this would be a clear breach of trust. Professional boundaries must be respected, and sexual or inappropriate emotional conduct is never acceptable.
- A teacher must be present in the college before his/her assigned period. If he or she came late, it should be informed to the principal.
- A teacher should seek to make professional growth continuous through study and research and thus it is required for a teacher to visit the library in a regular manner.
- A teacher should maintain active membership in professional organizations and strive to improve education and profession through them.
- Teachers must be dedicated to his/her duties and the function of the college. They should perform all the duties assigned to them from time to time.



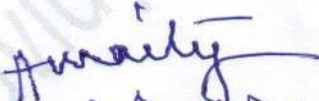

 22.02.2024
 Principal
 Mugberia Gangadhar Mahavidyalaya

- Teachers must stay inside the college for assistance to advanced or slow learners even after his/her assigned classes are over. They should also perform IQAC/NAAC related work with all responsibilities.
- A teacher should discourage or not indulge in plagiarism or other non-ethical behaviour in teaching and research.
- A teacher should participate in extension, co-curricular and extracurricular activities including community services.


Dr. Swapan Kumar Misra

Principal
Mugberia Gangadhar Mahavidyalaya

Principal
Mugberia Gangadhar Mahavidyalaya


22.02.24

Sri Ardhendu Maity
President, Governing Body
Mugberia Gangadhar Mahavidyalaya

President
Mugberia Gangadhar Mahavidyalaya



SERVICE BOOK

[Prepared according to the proforma circulated by the Education Department, Government of West Bengal, vide Notification No. 1097-Edn (CS) dated 31st May, 1978, West Bengal Non-Government college Teachers' (Death-Cum-Retirement Benefit) Scheme and 1955-EDN (CS) dated 23rd December, 1981, West Bengal Non-Government College Employees' (Death-Cum-Retirement Benefit) Scheme with the relevant provisions in the West Bengal Service (Death-Cum-Retirement Benefit) Rules, 1971.]


Name DR. APURBA GIRI

Designation ASSISTANT PROFESSOR

Department NUTRITION

SERVICE BOOK

PARTICULARS OF THE EMPLOYEE

1. Name — DR. APURBA GIRI
2. Address: VIL - SAIYADPUR; PO - RAMNAGAR, DIST - PURBA MEDINIPUR
PIN - 721441
(a) Permanent —
(b) Present — — DO —
3. Father's / Husband's name and residence SATYENDRA NATH GIRI
4. Date of birth by Christan era — 24.10.1982
(To be ascertained and entered in accordance with Matriculation / School Final / Higher Secondary or other equivalent examination certificate) or Horoscope / Affidavit (for those who have not passed Matriculation or S.F. Examination.)
5. Educational Qualification :
(a) At the time of entry — M.TECH., PH.D., POST-DOC
(b) Subesequent improvement in qualification with dates —
6. Exact height by measurement : 5'4"
7. Personal marks for indentification — MOLE ON LEFT ELBOW
- *8. Signature of the employee — Apurba Giri
- *9. Signatue of the Principal / President of the Governing Body / Ad-hoc Committee / Administrator.

08.12.2023
Principal
Mugberia Gangadhar Mahavidyalaya

* The Signature in line 8 should be renewed or reattested at least every five years and signature in lines 8 and 9 should be dated.

** If the employee is the head of Institution, the signature in line 9 should be made by the President of the Governing Body / Administrator of the College.

Instruction for filling in Columns of the History of Service

1. In column 4 (a) The nature of Appointment in the post held should be recorded with a reference to the relevant resolution of the Governing Body, Viz,

Officiating / Temporary / Permanent / On probation for / Confirmed with effect from vice.

Shri released / discharged / retired / deceased / against additional post created in terms of Order No. dated of

(vide resolution, dated))

(b) No. & date of the relevant order of approval of each appointment / sanction of each extension should be recorded, viz.,

Appointment approved (vide Order No. dated))

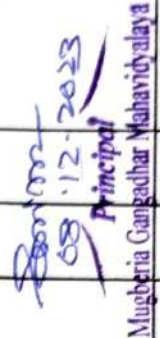
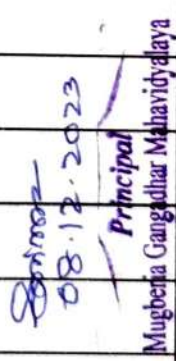
Extension sanctioned (vide Order No. dated))

2. In column 11 & 12 The service should preferably be annually verified. In case of the employee other than the Head of the Institution the Certificate of Verification (Viz, verified with Acquittance Rolls, Leave Register and other College records) shall be signed by the Head of the Institution while in case of Head of the Institution such certificate shall be signed by the President of the Governing Body / Ad-hoc Committee / Administrator of the College.
3. In case of a teacher (including principal) changing from one College to another the Service Book with up-to-date entries shall be sent by the former College to the College where the teacher joins.

Name of post with full address of the Institution	Scale of Pay with stages of increment	Whether post is permanent or temporary	Nature of appointment permanent / temporary / Officiating / Extension	Date of appointment / increment	Pay and Special Pay, if any	Date of termination of appointment
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Assistant Professor in Nutrition	Rs, 15600/- - 39,100/- with AGP Re, 6000/-	Permanent Post	On Probation for one year	22.05. 2014		
Mugheria Gangadhar Mahavidyalaya P.O.- Bhupatnagar	This pay fixation has been as per		W.e.f. 22.05.2014			
Dist - Purba Medinipur Pin - 721441	Clause 5(i) of 533-Edn (CS) dated 28.08.09		Vide post creation G.O. No. 520-Edn (CS) dated 08.04.2010			
	DPI'S Memo No. 1656-W6C 4P-139 - W6C/09 (PT-1) dated 08.12.2014		and Roster Point No. 37 vide G.B resolution dated 15.05.2014			
	D.N.I date of next increment 01.07.2015		Recommendation letter of W.B.C.S.C vide Memo No. 158/ VU/Recomf CSC/14 Dated 05/05/2014			
				01.07.2015	Rs, 25,600/-	30.06.2016
				01.07.2016	Rs, 26,370/-	30.06.2017
				01.07.2017	Rs, 27,170	30.06.2018

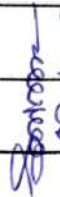

SERVICE

SERVICE BOOK

Reason for termination of appointment (Such as promotion, Pay revision, resignation, dismissal etc.	Nature and duration of leave taken	Signature of employee	Signature of Head of Institution	Certificate of Verification of Service
(8)	(9)	(10)	(11)	(12)
		Apurba Giri		
Increment		Apurba Giri		
Increment				
Increment				

SERVICE

SERVICE BOOK

Reason for termination of appointment (Such as promotion, Pay revision, resignation, dismissal etc.	Nature and duration of leave taken	Signature of employee	Signature of Head of Institution	Certificate of Verification of Service
(8)	(9)	(10)	(11)	(12)
Increment		Apurba Giri	 08-12-2023 Principal Mughberia Gangadhar Mahavidyalaya	
Increment		Apurba Giri		
Increment		Apurba Giri		
Increment		Apurba Giri		
Increment		Apurba Giri	 08-12-2023 Principal Mughberia Gangadhar Mahavidyalaya	
Increment		Apurba Giri		
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Increment		Apurba Giri		

Date of attaining the age of Superannuation _____

Leave taken entire			Maternity Leave			Special Leave		Balance (on return from) Leave			Signature of the Head of Institution	Remarks
On average Pay on M. C.	On Half average Pay	Vacation Detention	Full Pay	Half Pay	Extra ordinary Leave	Full Pay	Half Pay	On average Pay on M. C.	On Half average Pay	Vacation Detention		
E.L (7)	M.L (8)	(9)	10(a)	10(b)	11	12(a)	12(b)	E.L (13)	M.L (14)	(15)	(16)	(17)
2	2							2	2			
15	20							17	22			
15	20							31	42			
15	20							46	40			
15	20							58	60			
15	20							73	80			
15	20							88	100			
16	20							104	120			
30	20							134	140			
15	10							148	150			

Principal
12-2023
Muggera Gangadhar Mahavidyalaya

LEAVE FOR THE

Name Dr. Manoranjan Das Designation Asst. Professor

CASUAL LEAVE						MEDICAL LEAVE						SPECIAL			
Leave due for the period		Leave Availed			Balance Days	Leave B.F. Days	Leave due for the period		Total Due Days	Leave Availed			Balance Days	Leave B.F. Days	Leave due for the period
Period	Days	From	To	Days			Period	Days		From	To	Days			
						1.8.06 to 31.12.06	8	8					8		
					8	1.1.07 to 31.12.07	20	28					28		
					28	1.1.08 to 30.6.08	20	38					38		
					38	1.7.08 to 30.6.09	20	58					58		
					58	1.7.09 to 30.6.10	20	78					78		
					78	1.7.10 to 30.6.11	20	98					98		
					98	1.7.11 to 30.6.12	20	118					118		
					118	1.7.12 to 30.6.13	20	138					138		
					138	1.7.13 to 30.6.14	20	158					158		
					158	1.7.14 to 30.6.15	20	178					178		
					178	1.7.15 to 30.6.16	20	198					198		
					198	1.7.16 to 30.6.17	20	218					218		
					218	1.7.17 to 30.6.18	20	238	11,12,16,18,19,20,23,24 25,27,28-4-18						
													(11x2) 22	216	
					216	1.7.18 to 30.6.19	20	236	10,11,12-12-18 5-1-19			(4x2) 8	228		
					228	1.7.19 to 30.6.20	20	248					248		
					248	1.7.20 to 30.6.21	20	268					268		
					268	1.7.21 to 30.6.22	20	288					288		
					288	1.7.22 to 31.12.22	10	298	21,25,26,28,29,31 -11-22,23-12-22	14			274		
					274	1.1.23									




 Principal
 Mugaeria Gangadhar Mahavidyalaya

REGISTER

Date of Joining = 01.08.2006

YEAR-20

Address.....

LEAVE					EARNED LEAVE					REMARKS			
Total Due Days	Leave Available			Balance Days	Leave B.F. Days	Leave due for the period		Total Due Days	Leave Available			Balance Days	
	From	To	Days			Period	Days		From		To		Days
						1.8.06	6	6				6	
					6	31.12.06							
					21	1.1.07	15	21				21	
					18	31.12.07							
					17	1.1.08	15			2.1.08	4.1.08	3	18
						30.6.08	28			14.1.08		1	17
					25								
	Quarantine Leave												
	from 11.02.09 to 03.03.09									01.10.08	4.11.08	1/2	
										3.11.08		2	
										15.1.09	16.1.09	2	
												5	20
					20	1.7.08	15						35
						30.6.09							
					35	1.7.09	15	50		14.8.09	12.4.10		
						30.6.10							
										13.4.10	7.5.10	06	44
										12.5.10	13.5.10		
					44	1.7.10	15	59		28.1.11	28.3.11	02	57
						30.6.11							
					57	1.7.11	15	72					72
						30.6.12							
					72	1.7.12	15	87		13.4.13	7.5.13	02	85
						30.6.13							
					85	1.7.13	29	114					114
						30.6.14							
					114	1.7.14	30	144		5.6.8-5-15		03	141
						30.6.15							31.7.13
					141	1.7.15	30	171		3.4.12-3-16		05	166
						30.6.16				5.6-4-16			
					166	1.7.16	30	196					196
						30.6.17							
					196	1.7.17	30	226					226
						30.6.18							
					226	1.7.18	30	256		9.22.25-2-19			
						30.6.19				1.13-3-19, 22-4-19			
										16.20.22-5-19		09	247
					247	1.7.19	30	277					277
						30.6.20							
					277	1.7.20	30	307					307
						30.6.21							
					307	1.7.21	30	337		25.3.22		01	
						30.6.22				13.14-5-22		02	
						1.7.22				1.3.4.22, 24.25-6.22		06	328
												09	
					328	1.7.22	15						343
						31.12.22							
					343	1.1.23							

[Signature]



Principal
Mugherla Gangadhar Mahavidyalaya